### Terms and Conditions

- By accepting this Terms and Conditions, parent confirms that his/her child has permission to participate in all camp programs, camp trips, special outings planned and supervised by Science Quest.
- 2. The directors reserve the right, at their discretion, to withdraw any camper whose influence or actions are deemed unsatisfactory, dangerous or incompatible to the Camp community or who will not live within the rules and policies of the Camp. If this occurs, no reduction or return of fee, or any part thereof will be made. Parents will also be responsible for any extra costs associated with returning their child home early.
- 3. Children maintaining the highest standard of conduct is required at all times. Using profanity, disparaging dialogues, physical violence or threats during participation in Science Quest is strictly prohibited. Camp rules and instructions of Science Quest counselors and staff must be followed at all times.
- 4. The copyright of all photography appearing on our brochures or websites belongs to Science Quest. No reproduction may be made without prior permission from the Science Quest management.
- 5. In the event that a parent/guardian cannot be reached in an emergency when child is under Science Quest supervision, by accepting this Terms and Condition, the parent gives permission to the physician selected by the camp to hospitalize, secure proper treatment for, and/or order injections, anesthesia, or surgery for the child as needed.
- 6. All prescription medicine provided by a licensed Doctor must be turned into the camp staff upon arrival with instructions in English.
- 7. All your child's personal belongings are their own responsibility, unless loss or damage is proven to be due to Science Quest negligence. Expensive and treasured items such as jewelry, designer clothes or shoes, trainers, etc., should not be brought to the camp.
- 8. All children at Science Quest are prohibited from bringing or using all tobacco products, alcohol and drugs of any kind.
- 9. No electronic equipment, including but not limited to: mobile phones, computers, TVs and video games are allowed at camp.
- 10. Parents agree to support Science Quest Program by encouraging children to abide by the highest standards of positive conduct. They will discuss constructive concerns, if any, regarding Science Quest Program, counselor or staff behavior or company policies with Science Quest management.
- 11. Parents agree to pay for property damage caused directly, or indirectly, as a result of negligent action of their child.

# **Privacy Policy**

We are committed to maintaining the accuracy, confidentiality, and security of your personally identifiable information ("Personal Information"). As part of this commitment, our privacy policy governs our actions as they relate to the collection, use and disclosure of Personal Information. Our privacy policy is based upon the values set by the Canadian Standards Association's Model Code for the Protection of Personal Information and Canada's *Personal Information Protection and Electronic Documents Act*.

#### 1. Introduction

We are responsible for maintaining and protecting the Personal Information under our control. We have designated an individual or individuals who is/are responsible for compliance with our privacy policy.

## 2. Identifying Purposes

We collect, use and disclose Personal Information to provide you with our services you have requested. The purposes for which we collect Personal Information will be identified before or at the time we collect the information. In certain circumstances, the purposes for which information is collected may be clear, and consent may be implied, such as where your name, address and payment information is provided as part of the order process.

## 3. Consent

Knowledge and consent are required for the collection, use or disclosure of Personal Information except where required or permitted by law. Providing us with your Personal Information is always your choice. However, your decision not to provide certain information may limit our ability to provide you with our services.

## 4. Limiting Collection

The Personal Information collected will be limited to those details necessary for the purposes identified by us.

#### 5. Limiting Use, Disclosure and Retention

Personal Information may only be used or disclosed for the purpose for which it was collected unless you have otherwise consented, or when it is required or permitted by law. Personal Information will only be retained for the period of time required to fulfill the purpose for which we collected it or as may be required by law.

#### 6. Accuracy

Personal Information will be maintained in as accurate, complete and up-to-date form as is necessary to fulfill the purposes for which it is to be used.

## 7. Safeguarding Customer Information

Personal Information will be protected by security safeguards that are appropriate to the sensitivity level of the information. We take all reasonable precautions to protect your Personal Information from any loss or unauthorized use, access or disclosure.

#### 9. Customer Access

Upon request, you will be informed of the existence, use and disclosure of your Personal Information, and will be given access to it. You may verify the accuracy and completeness of your Personal Information, and may request that it be amended, if appropriate. However, in certain circumstances permitted by law, we will not disclose certain information to you. For example, we may not disclose information relating to you if other individuals are referenced or if there are legal, security or commercial proprietary restrictions.

**Refund Policy** 

Workshops:

If cancellations for workshops are arranged with Science Quest more than **seven days** (7 days) in advance, a full refund will be given. Cancellation requests with less than 7 days' notice will be charged **in full** unless under extreme circumstances as decided by Science Quest.

NOTE: There is no charge for switching workshop topics (pending availability).

Camps:

Upon registering for camp, a fifty dollar (\$50) non-refundable deposit will emplaced.

If cancellations are arranged with Science Quest more than **five days** (5 days) in advance, a full refund minus the \$50 deposit will be given. Cancellation requests with less than 5 days' notice will be charged **in full** unless under extreme circumstances as decided by Science Quest. There are no refunds for cancellations given with less than 24 hours' notice regardless of cause.

NOTE: There is no charge for switching weeks of camp (pending availability).

**Delivery Policy** 

Workshops:

In the event that workshops are cancelled by Science Quest due to unexpected circumstances, the purchaser of the workshop will be entailed to either a full refund for the workshop booked or for the workshop to be rebooked and provided to the purchaser at a later date.

Camps:

In the event that a camp is cancelled by Science Quest due to unexpected circumstances or low registration, any registrants are entailed to a full refund in any camp fees including the \$50 deposit or registration in a different Science Quest camp of the same camp type (i.e. only non-specialty camps can be exchanged for one another).